

Town of Frederick Board of Trustees



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AM 2009-080

TO AUTHORIZE THE ISSUANCE OF THE NOTICE OF AWARD TO THE LOWEST RESPONSIBLE
BIDDER FOR THE 2009 CONCRETE REPAIR AND REPLACEMENT PROJECT

Agenda Date: Town Board Meeting - September 08, 2009

Attachments:


- a. Bid tabulation will be provided at or before the Board Meeting.
- b. Vicinity map

Fiscal Note: This project will be funded by the Street & Alley Fund (Construction-
Alleys, Sidewalk, Curbs)


Finance Director

Assistant Finance Dir.

Submitted by: Richard Nickson *RV*
Storm Water Engineer *RL*

Approved for Presentation: 
Town Administrator

AV Use Anticipated Projector _____ Laptop _____

Certification of Board Approval:

Town Clerk

Date

Summary Statement:

Bids for the 2009 CONCRETE REPAIR AND REPLACEMENT PROJECT will be opened on September 01, 2009. These improvements will provide for the maintenance of the Town's sidewalks, curbs, gutters and drainage pans as required by §11.74-75 of the current municipal code.

Detail of Issue/Request:

Staff conducted a field survey to identify areas of sidewalk, curb, gutter and drainage pans in need of repair. Phase I of the project will repair the areas determined to be the responsibility of the Town. Phase II will repair any areas determined to be the responsibility of individual property owners who either did not repair within thirty (30) days of notice or opted to have the Town conduct the repairs for them. The individual property owners are responsible for reimbursing the Town for the repairs conducted in Phase II per §11.74-75 of the current municipal code.

Legal/Political Considerations:

The bid process was conducted accorded to Town rules and regulations.

Alternatives/Options:

Per the contract documents, the Town has the option of awarding the contact for this work to the lowest responsible bidder or to reject any and all bids.

Financial Considerations:

The Street and Alley Fund has appropriated \$25,000 for alley construction, and \$50,000 for sidewalk, curb construction for the year 2009. The Street and Alley Fund currently has \$25,000 for alley construction, and \$50,000 for sidewalk, curb construction.

Staff Recommendation:

Staff recommends that the Board authorize the Town Engineer to issue the Notice of Award to the lowest responsible bidder. Staff further recommends that the Board authorize the Mayor to sign the Agreement with the lowest responsible bidder upon the completion of all requirements listed in the Notice of Award and as specified in the Contract Bid Documents for the 2009 CONCRETE REPAIR AND REPLACEMENT PROJECT.